

ITEM 6.1: Workshop: Planning Commission Training

The Development Services Department Planning Division staff propose to provide a training workshop for the Planning Commission. This is an informational item and requires no action by the Commission.

The workshop will cover four main topics: the role of a Planning Commissioner, the Planning Framework, the Application Review Process and the California Environmental Quality Act. The following outline provides a more detailed description of the information to be covered under each topic:

Role of Planning Commissioner

- Role of Planning Commission
- Roseville Municipal Code (RMC)
- Commission Duties
- Individual Commissioner Duties
- Ethics
- Staff's Role
- Relationship with Staff

Planning Framework

- General Plan
- Specific Plans
- Development Agreements
- Zoning
- Subdivision Map Act

Application Review

- Application Materials
- General Review Requirements
- Citizen Involvement
- Public Hearings

CEQA and Environmental Review

- Determining Required Level of Review
- Exemptions
- Initial Review (Initial Study)
- Negative Declaration
- Mitigated Negative Declaration
- Environmental Impact Report

In addition to City sources, staff utilized the following sources for this workshop:

Institute for Local Government – The Planning Commissioner Handbook

<https://www.ilgplanninghandbook.org/>

Planners Web – Being a Planning Commissioner

<https://plannersweb.com/topics/being-a-citizen-planner/>